

**UPDATION OF KYC FOR PERSONAL ACCOUNTS /  
DIRECTORS & BENEFICIAL OWNERS IN CORPORATE ACCOUNTS**

**Customer ID** \_\_\_\_\_

**Account Name** \_\_\_\_\_

**Is there change in personal details submitted to the Bank**  Yes  No  
 (If Yes, please fill in the applicable details below. If No, please go to point no. 6)

**1. Residential Address**

*If mailing address is same as residential address tick here*

Flat/Room No. \_\_\_\_\_ Floor \_\_\_\_\_ Block \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

City \_\_\_\_\_ Pin/Zip \_\_\_\_\_ Country \_\_\_\_\_

**2. Mailing Address (If different from residential address)**

Flat/Room No. \_\_\_\_\_ Floor \_\_\_\_\_ Block \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

City \_\_\_\_\_ Pin/Zip \_\_\_\_\_ Country \_\_\_\_\_

**3. Phone Number**

Residence \_\_\_\_\_ Office \_\_\_\_\_ Mobile \_\_\_\_\_

Prefix country code, area code before phone number.

**4. Email ID** \_\_\_\_\_

**5. HKID** Permanent  Non Permanent  No. \_\_\_\_\_

**6. Nationality** \_\_\_\_\_ **Place & Country of Birth** \_\_\_\_\_

**7. Passport No.** \_\_\_\_\_ **Date of Issue** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **Date of Expiry** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**8. Annual Income** \_\_\_\_\_ **Currency** \_\_\_\_\_ **Amount** \_\_\_\_\_

**9. Sources of Wealth Or Income**

Earning from Work  Earning from Business  Inheritance  Personal Savings  
 Investment Income  Earning of Spouse  Sale of an Asset (e.g. Car, Property)  Winning Lottery / Prize Money  
 Others, please specify: \_\_\_\_\_

**10. Relationship with staff member(s) or director(s) of the Bank**

Are you a relative / spouse of any of the director or employee of HDFC Bank Limited or its parent, or any of its other subsidiaries?

Yes, name of the relevant director or employee in English \_\_\_\_\_ Relationship \_\_\_\_\_

No, I confirm that at present there is no such relationship. I agree to notify the Bank promptly in writing if I become so related.

*If you leave this section blank, we will assume you have no such relationship, but you will be held responsible for any failure to declare any relevant relationship.*

**11. Politically Exposed Person (PEP) or Related to PEP**

Yes  No Name of PEP: \_\_\_\_\_

**12. Opt-out from use of Personal data in direct marketing:**

Y  N The Bank may provide your personal data to other persons for their use in direct marketing, whether or not such persons are members of the Bank's group.

Y  N The Bank may provide your personal data to other persons for their use in direct marketing, in return for money or other property, whether or not such persons are members of the Bank's group.

Y  N The Bank may advise on products & services by email, letter or pamphlets.

**13. Country of Tax Residence** \_\_\_\_\_

**14. Country of Permanent Residence** \_\_\_\_\_

**15. Tax Identification Number (Or functional equivalent)** \_\_\_\_\_  *Tick here if same as HKID.*

**16. Please enclose self attested copies of your HKID, Passport, Current Resident Visa (in case of non permanent HK Resident), Residential address proof (Bank Statement, Credit Card Statement, Utility Bill, Mobile Bill etc) issued within last 2 months.**

**Declaration:**

We undertake that our tax affairs are in order and assets and income have been declared to relevant tax authorities.

\_\_\_\_\_  
**Signature**

Name \_\_\_\_\_

Date \_\_\_\_\_

You can email this form from your registered Email ID along with above documents OR send hard copy to RE KYC Team, HDFC Bank Limited, Suite 1707, Gateway Tower 1, 25, Canton Road, TST, Kowloon, Hong Kong

**FOR OFFICE USE ONLY**

Signature Verified By \_\_\_\_\_

Address Change Updation  Yes  No Date of Updation \_\_\_\_\_ Approved by \_\_\_\_\_