

# UPDATION OF KYC FOR CORPORATE ACCOUNTS

Hong Kong Branch



We understand your world

Customer ID

Account Name

Is there a change in business details updated with the Bank ☐ Yes ☐ No

(If Yes, please fill in the applicable details below. If No, please go Sl. No. 6)

## 1. Registered Address

Flat/Room No.  Floor  Block

City  Pin/Zip  Country

## 2. Mailing Address (If different from registered address)

Flat/Room No.  Floor  Block

City  Pin/Zip  Country

## 3. Phone Number

Residence  Office  Mobile

Prefix country code, area code before phone number.

4. Email ID

5. Nature of Business

6. Annual Turnover (USD equiv)

7. Countries where business is conducted

8. Is there any change in Directors ☐ Yes ☐ No

(If yes, please attach copy of HKID, Passport & Residential Address Proof)

9. Is there any change in Beneficial Owners ☐ Yes ☐ No

(Beneficial owner is a person / entity owning more than 10% shares directly or indirectly)

(If yes, please attach copy of HKID, Passport & Residential Address Proof)

10. Country of Tax Residence

11. Tax Identification Number (Or functional equivalent)

## 12. Relationship with staff member(s) or director(s) of the Bank

Are you a relative / spouse of any of the director or employee of HDFC Bank Limited or its parent, or any of its other subsidiaries?

☐ Yes, name of the relevant director or employee in English  Relationship

☐ No, I confirm that at present there is no such relationship. I agree to notify the Bank promptly in writing if I become so related.

If you leave this section blank, we will assume you have no such relationship, but you will be held responsible for any failure to declare any relevant relationship.

## 13. Please enclose self certified copies of:

- Latest Business Registration Certificate
- Annual Return filed with Company Registry for HK Limited Companies OR Certificate of Incumbency (Issued within last 3 months) in original OR Certificate from Chartered Accountant confirming List of Directors & Share Holders in original.
- Latest regulatory License & KYC Policy required for Money Changer / Remittance agent accounts.

## Declaration:

We undertake that our tax affairs are in order and assets and income have been declared to relevant tax authorities. We do not indulge in over pricing or under pricing of imports and exports, which facilitates Tax evasion, Money Laundering and Terrorist Financing.

Signature with Company Chop

Name

Designation

Date

You can email this form from your registered Email ID along with above documents OR send hard copy to RE KYC Team, HDFC Bank Limited, Suite 1707, Gateway Tower 1, 25, Canton Road, TST, Kowloon, Hong Kong

## FOR OFFICE USE ONLY

Signature Verified By

Address Change Updation ☐ Yes ☐ No Date of Updation  Approved by